



Mexico City Christian Academy

Av. De Las Águilas #73, Colonia Las Águilas
Atizapán de Zaragoza, Edo. de México C.P. 52949, MEXICO

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ADMISSION PROCESS

1.- Contact the MCCA office to open the communication and application process.

This may be done via:

- Telephone: 55- 70-98-63-34 / 55- 70-98-59-63
- U.S. Phone (228) 202 7987
- Email: admissions@mccamexico.org
- Website: www.mccamexico.org Contact Us link

2.- Complete the application form and submit to the MCCA admissions counselor for analysis.

- Mcca Admission Office provide this form.

3.- Schedule the following with the admissions counselor:

- An appointment for the applicant to take a placement test (1ST-12TH Grade)
- The admission test does not apply for Kinder.
- This written test will normally take 2-3 hours to complete.
- There is a non-refundable \$600 (pesos) charge for testing. (Paid the same day of the testing day)
- An appointment for parent and student interviews with the admissions counselor. (Director, Financial, admission)

Frequently Asked Questions

When may I apply for admission?

- Applications for enrollment are accepted at any time throughout the school year; however, the beginning of Semester I (mid-August) and the beginning of Semester II, (early January) are the normal times of entrance.
- Admissions for a time other than the beginning of the semester will be granted on a case-by-case basis and are granted according to agreement. Those who enter after the midway point of a quarter will not receive credit for that quarter.

What determines my placement?

- Admissions decisions (including grade placement) will be based upon the applicant's last grade of satisfactory completion, English competency, and academic readiness for the desired grade level as determined by the admissions test.

Do I need to submit all of the documents on the admissions checklist to be considered for admissions?

- Student candidates may test and interview before all documents are submitted; however, no applicant will be granted a seat until all documents have been submitted and verified.

The following academic records and required documents must be submitted in English or Spanish (the family is responsible for any necessary translation). Documents may be submitted in person or via email at admissions@mccamexico.org.